

ST JOHN THE BAPTIST C OF E PRIMARY SCHOOL



Life in all its fullness

Critical Incident Policy November 2022

- A well led and governed school
- A happy, healthy and safe place to learn how to look after our bodies and minds.

ST JOHN THE BAPTIST PRIMARY SCHOOL, COLWICK

Critical Incident Policy

1. DEFINITIONS For the purposes of this policy, a Critical Incident is defined as one which materially affects

(a) the wellbeing of adults and children occupying the premises:

(b) the wellbeing of adults and children engaged in off-site visits or residential:

(c) the use of the building by outside agencies in case of acute emergency.

2. Fire is most likely to bring about a critical incident. All normal precautions regarding fire extinguisher placing and maintenance are carried out and fire evacuation procedures are regularly rehearsed.

Flooding has been unknown since the construction of Holme Sluices but the media provide flood watches and flood warnings on television and local radio and these will be watched in case of need. Should the school receive a flood warning during school hours, parents will be immediately contacted wherever possible and children will be supervised by staff until all are collected. All other emergencies are catered for via the 999 number for emergency services.

3. When children are engaged in off-site visits of whatever nature beyond the immediate locality the school complies with the procedures and arrangements set out in the School Visits Policy.

4. In the case of a local acute emergency, e.g. major railway accident or aircraft disaster it would be possible for the school premises to be used as a dressing station or reception centre out of school hours. In that case the emergency closure procedures would have to be followed. The School field may be used as a landing station within school hours by the air ambulance.

5. Under no circumstances will any press releases or media interviews be given in connection with any of the above matters before consultation with County Hall's Public Relations Department has taken place. The Head and Chair of Governors, or in his/her absence, the Deputy Head will be responsible for ensuring that these procedures are followed.

6. The school has an agreed 'lock down' procedure for incidents where the occupants of the school require shelter from outside influences until the attendance of emergency services (see Full Emergency Plan).

7. This policy acts as an appendix to our full Emergency Plan.

Reviewed: November 2022

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Reviewed by Staff: R Ireland

Governor : J Jackson